

**HLC Steering Committee  
Agenda  
March 16th, 2012**

*9:00 – 10:15  
SC 206*

- I. Marcy Olson presentation on Word basics that criterion teams should use as they draft chapters
- II. FINAL version of criteria is published; review and discuss (Next meeting: teams should bring in basic table of contents for chapters after having a chance to review the revised criteria)
- III. Report on Publicity Team meeting
- IV. Assessment information
  - A. Update on the LEP Assessment planning session from Feb. 29th; reminder about the follow-up meeting for faculty and related staff (March 20, 4:00 – 5:30, upper BA/library plaza)
  - B. Mini-grants for assessment starting up again, awarded by the Committee on Institutional Assessment
- V. Data and field research (surveys, focus groups, etc.) update
  - A. Senior Survey—possible revision and timelines for that
  - B. Review of any questions generated so far by teams
- VI. Criterion Team reports
- VII. Other
- VIII. Next Meeting: April 6<sup>th</sup>, 9:00 – 10:15, SC 206  
Each criterion team should bring a rough draft of their table of contents for their criterion chapter